



ELEMENTAL EVENT PLANNING

PLANNING & COORDINATION

Consultation

For the individuals who has specific event planning questions and/or would like assistance creating a timeline based upon all the hired vendors but does not require any hands on, day of assistance.

This is the perfect option to begin the planning process if an individual needs direction on how to plan an event. Planning templates provided.

This is also a great option for destination events.

- Initial 1 hour in-person consultation with client(s).
- If a client decides to book EEP for the discussed event, the consultation fee will be used against the final balance.

Starting at consultation fee of \$125 + tax

Any changes or additions will be agreed upon in writing before being added to the final invoice.

To secure your date, a 50% deposit and a signed contract are required.

elementaleventplanning@gmail.com / 1-905-213-8689